

BOROUGH OF BUENA
MUNICIPAL UTILITIES AUTHORITY
P. O. BOX 696
MINOTOLA, NEW JERSEY 08341

The regular meeting of the BBMUA was held on January 13, 2016 at 7 p.m. This meeting notice was provided to The Daily Journal and the Atlantic County Record which are the BBMUA's official newspapers. Notices are also posted on the bulletin boards within the Municipal Building as well as the Borough of Buena and BBMUA's websites. The meeting took place in the large meeting room located in the Municipal Building, Minotola.

The meeting was called to order by Chairman Joseph Santagata.

Those present were:

R. Baker	J. Alvarez
R. Delano	C. Santore
J. Santagata	A. Zorzi
S. Woshnak	

Chairman Santagata informed the board that an email was received from Robert Smith of Remington, Vernick & Walberg that was sent to the Daily Journal requesting the Notice to Bidders for the solar power purchase agreement be published on Friday, December 11, 2015 and Wednesday, December 16, 2015 in the Atlantic County Record. The request for proposals will be opened on January 20, 2016 at 2:00 pm in the large meeting room at the borough hall located in the Borough of Buena.

Robert Smith of Remington, Vernick & Walberg sent a letter to Mr. John Maselli of the State of New Jersey DEP Division of Water Quality Bureau of Permit Management providing a completed form WQM-005 Certification for Approval by Professional Engineer for the Wastewater Treatment Plant UV Elimination Treatment Works Approval Permit No. 14-0221. When working on closing out the project it was discovered that there was no record of the form submission to the department being previously submitted.

The board received a copy of Michael Feaster's resignation letter submitted to Mayor David Zapariello resigning from the BBMUA board as alternate #2 effective January 7, 2016.

m/Baker s/Woshnak to approve the treasurer's report as read.

m/passed

Secretary Treasurer, Cheryl Santore, asked again if anyone would like to attend the elected officials seminar on Wednesday, February 10, 2016 at Merighi's Savoy Inn. She needs to register all of those who will be attending at least 30 days prior to the seminar. Mr. Delano and Mr. Alvarez stated that they would like to attend. Chairman Santagata stated that John Formisano would like to attend as well. Due to the conflict of this seminar the BBMUA reorganization meeting will be pushed back a week to Wednesday, February 17, 2016 at 6 pm.

Ms. Santore received an email from Cate Kiernan of PERMA addressed to all Fund Commissioners of the NJUAIJIF regarding litigation pertaining to Liquid Aluminum Sulfate. It appears there is a class action law suit arising out of a group of companies selling Liquid Aluminum Sulfate that had conspired to "rig" bids for Alum. Mr. Michael Fitzgerald of Brielle Law was the attorney involved in drafting the first policy for the NJEJIF and is familiar with the Joint Insurance Funds. Mr. Fitzgerald is looking for any entity that purchased Alum between 1997 and 2010. Any entity that did purchase Alum could recover monies through the currently filed federal lawsuit. I have forwarded this to our solicitor for his review. If we are interested in participating we will need to contact Mr. Fitzgerald as soon as possible. Mr. Fitzgerald's filing deadline is January 26, 2016. The board stated that even if the BBMUA Solicitor doesn't get back to her to go ahead and reach out to Mr. Fitzgerald and inquire about becoming included in the class action suit.

The following individuals, Vice-Chairman Richard Baker and Secretary Cheryl Santore met on Tuesday, January 12, 2016 at 10:30 a.m. to review the (RFQ's) Request for Qualifications for Professional services as advertised in the official newspapers of the BBMUA on December 14, 2015 and December 16, 2015. All the RFQ packages were received within the timeframe and the recommendations to the board members were set forth after their review and discussion.

m/Baker s/Woshnak to adopt resolution R-1-2016 adopting a new Cash Management Plan for the Calendar Year 2016 pursuant to N.J.S.A. 40A:5-14.

m/passed

m/Baker s/Woshnak to adopt resolution R-2-2016 establishing minimum standards for prospective contractors and subcontractors for Authority Projects.

m/passed

m/Baker s/Woshnak to approve the minutes of the regular meeting held on December 9, 2015. m/passed

Plant Superintendent, Alan Zorzi received an email from Carmen Pino of Ransome CAT providing a quote for Sentinel Service for the Caterpillar 930M Wheel Loader in the amount of \$1,200.00. This service would include all scheduled maintenance performed at 250 hour intervals guaranteed for 2 years or 24 calls from the date of the agreement.

m/Baker s/Woshnak to approve the purchase of the Sentinel Service for the Caterpillar 930M Wheel Loader from Ransome CAT in the amount of \$1,200.00. m/passed

On December 3, 2015 a pre-application meeting for an amendment to the Wastewater Management Plan was held in Trenton, New Jersey. Monica Bell of Remington, Vernick & Walberg provided minutes of this meeting. The attendees included representatives from the NJDEP Division of Watershed Management, the NJDEP Bureau of Surface Water Permitting, Atlantic County, The Pinelands Commission, Remington, Vernick & Walberg and our Plant Superintendent Alan Zorzi. Mr. Zorzi explained that basically after the meeting the NJDEP was impressed with our results from the new MBR plant. The Pinelands commission wanted to see the strict limit met for 2 consecutive years and while impressed with the data provided was not necessarily happy with the 2 occurrences when the limit was not met. The Pinelands Commission gave us an unrealistic limit from the beginning hoping that we were not able to meet the limit and therefore would be violating the Memorandum of Agreement and would have to continue to wait to increase our flow to 600,000 gpd until the limits were met for the 2 consecutive year period. We have met this limit with the exception of last winter when the biological activity slowed down and almost stopped due to the weather conditions in February and March. The bottom line is we have to submit one more year of data, along with looking into beneficial reuse as well as informing the public about the proper way to dispose of pharmaceuticals before they would even consider increasing our allocation from 400,000 gpd to 600,000 gpd. Mr. Zorzi suggested that the board read the minutes and then ask him any questions that they may have after reviewing them. Mr. Zorzi also invited the two new board members down to the plant for a tour of the facility so he can show them how everything works and get an idea of what happens on a daily basis.

Robert Smith of Remington, Vernick & Walberg contacted Mr. Zorzi regarding the sanitary sewer extension plan for Sherwood Forest Homes located at Block 114 Lot 5.03 located across from Kimberly Lane. The maintenance bond for the project is getting ready to expire and Mr. Smith wants to make sure there are no issues that need to be addressed. Mr. Zorzi informed Mr. Smith that there are no outstanding issues with this project.

On December 21, 2015 Univar withdrew the quote that they submitted for the Chlorine Tablets (Calcium Hypochlorite). We approved the purchase from Univar at the December 9, 2015 meeting. Since there was only one other bidder for the tablets we had to approve the purchase of Chlorine Tablets from the second lowest bidder which was Coyne Chemical.

m/Baker s/Woshnak to purchase Chlorine Tablets from Coyne Chemical in the amount of \$126.48/pail (55 lb. pail) m/passed

On December 9, 2015 there was a water main break on Weymouth Road in front of Greg DuBois' home. There was a saddle failure which is common. We usually have about 4 or 5 of these a year. The bad part of this was that the water pipe cracked horizontally. We have never had this happen in 22 years. The piece of pipe was replaced. Mr. DuBois' driveway was damaged due to this break. Mr. Zorzi met Mr. DuBois out at the property and asked if he would be willing to work with us. He asked Mr. DuBois if he could wait until spring assuring him that the MUA would restore his property back to its original state. Mr. Zorzi wants to wait until spring to make sure that any settling of the ground is taken care of before the driveway is restored. Mr. DuBois said he would work with us. Therefore, as soon as the weather breaks quotes will be obtained if necessary and the work will be completed.

Chairman Santagata asked if we had ever had the State come out and do an energy audit at the plant. To the best of Mr. Zorzi's knowledge there was never an energy audit conducted. The Chairman stated that the State does a lot of stuff with grants and stuff and are really interested in MUA plants. Chairman Santagata stated that if everyone is ok with it he would contact the State and ask that they come out to conduct an energy audit at the plant. This will be of no cost to the BBMUA.

m/Baker s/Woshnak to file all correspondence sent out for review without reading number 1 through number 11. m/passed

m/Baker s/Woshnak to pay all bills presented for the month of January 2016. m/passed

The next regular meeting will be held on January 27, 2016 at 7:00 p.m.

m/Woshank s/Alvarez to adjourn the meeting 7:23 p.m. m/passed

Submitted by
Cheryl Santore-BBMUA Secretary